

STEP 1: SIGN UP FOR A HEARING

★ To testify at a hearing, you must register by 5pm at least two business days before the hearing takes place. The link to register is at www.janeeseward4.com/testify.

★ If you need language interpretation or ADA accommodations, contact the hosting committee with your request as soon as possible.

★ If you don't want to testify in person or over Zoom, you can always just submit written testimony for the record on the hearing webpage.



STEP 2: PREPARE YOUR TESTIMONY

★ Performance oversight hearings are our opportunity to drill down into areas of concern and share feedback on how agencies can better deliver services to our community.

★ After you've selected which hearings you would like to attend, it's time to get to work! Keep in mind, testimony must remain under 3 minutes for public witnesses.

★ In writing your testimony, it may be helpful to review agencies' responses to pre-hearing questions, which are posted on the hearing page.



STEP 3: TESTIFY!

★ Witnesses will be called in the order they appear on the agenda. The agenda will be sent to you the day before the hearing.

★ If you're at the hearing in person, the committee chair will call you up 4 at a time to sit at the witness table.

★ If you're joining on Zoom, when you get called up you'll get promoted to a presenter and be able to turn on your camera and mic.

★ When the councilmembers are done asking questions you can leave the table or turn off your camera and mic on Zoom.



STEP 4: SUBMIT YOUR TESTIMONY

★ After you've given your testimony, you must submit your written testimony for the record on the hearing page by the deadline set by the committee.

★ Anyone can watch the hearing live at dccouncil.gov/hearings. The recording of the hearing will also be posted on the Council website within a few days.

★ We are here as a resource for any questions you have about the testimony process or the logistics of the hearing! Reach out to teamjaneese@dccouncil.gov with any questions.

